

**Actions requested by the Overview and Scrutiny Committee**

<b>Date Action Requested</b>	<b>Action to be Taken</b>	<b>Response</b>
09/07/08  <b>1</b>	Members agreed to postpone further consideration of a potential review of the Borough's fishing tackle heritage, proposed during the WPPA, until the Role of the Mayor review had been completed.	Councillor Hunt has submitted a scoping document for this item for the Committee's consideration on 18 March. (WILL BE DONE SOON). Lead Member, Councillor D Hunt, estimated completion date, 09/03/09.
24/09/08  <b>2</b>	Members requested that Environmental Services Officers attend a future meeting of the Overview and Scrutiny Committee to provide an update report regarding fly tipping and the progress of the 'Worth It' campaign.	(TO BE DONE). Lead Officer, Waste Management Manager, estimated completion date not specified.
14/01/09  <b>3</b>	The Portfolio Holder for Leisure and Tourism proposed an item for scrutiny.	The OSSOs have consulted with the Portfolio Holder for Leisure and Tourism regarding this proposal. He has suggested that he would be prepared to postpone submitting a completed scoping document for this item until June 2009 for Member capacity reasons. He also explained that Officers are currently doing some work to address this issue and that it might therefore be prudent to postpone further consideration of this item until Officers have completed this piece of work. (TO BE DONE) Lead Member, Councillor Anderson, estimated completion date, 17/06/09.

<p>04/02/09</p> <p><b>4</b></p>	<p>Members received the final report from the Worcestershire Joint Scrutiny into Flooding Task and Finish Group which contained a number of recommendations. Members recommended that this report should be referred to a Working Group of Officers, including the Operations Manager Asset Maintenance and the Councillor's Emergency Planning Officer, for further consideration and to develop costings. The Working Group of Officers was tasked with then referring the final report and recommendations to the Executive Committee.</p>	<p>(TO BE DONE). Lead Officer, Director of Housing, Leisure and Customer Support. Estimated completion date, not specified.</p>
<p>04/02/09</p> <p><b>5</b></p>	<p>Following discussion of the Joint Scrutiny into Flooding item members requested that there be an Emergency Planning (Briefing/Training) Session for all Councillors.</p>	<p>Officers to organise an Emergency Planning Session for Councillors. (TO BE DONE). Lead Officers, Member Services Officer (in consultation with the Head of Customer and IT Services) estimated completion date, not specified.</p>
<p>04/02/09</p> <p><b>6</b></p>	<p>Members received a presentation on the Shared Services Board and Joint Working and requested that Overview and Scrutiny be involved throughout the shared services process.</p>	<p>Relevant Officers to report before the Overview and Scrutiny Committee as part of the shared services process where appropriate. (TO BE DONE) – ONGOING.</p>
<p>04/02/09</p> <p><b>7</b></p>	<p>Members discussed a referral from the Executive Committee: a review of the Neighbourhood Groups process. They requested that relevant Officers meet with the Leader of the Council to complete a scoping document for this proposed review.</p>	<p>The completed scoping document to be presented at a meeting of the Overview and Scrutiny Committee on 18 March for further consideration. (WILL BE DONE SOON). Lead Member, Councillor Gandy, estimated completion date, 18 March 2009.</p>

<p>16/02/09</p> <p><b>8</b></p>	<p>Councillor R King explained that he would be completing a scoping document containing proposals that would help to develop the Overview and Scrutiny process at Redditch Borough Council.</p>	<p>Councillor R King will be submitting a completed scoping document for the consideration of the Committee on 18 March. (WILL BE DONE SOON). Lead Member, Councillor R King, estimated completion date, 18 March 2009.</p>
<p>25/02/09</p> <p><b>9</b></p>	<p>Members questioned the rationale for reducing the number of fire-fighters from the Hereford and Worcester Fire Brigade and the impact that this might have on community safety. Councillor Brunner was asked to request further information from the Hereford and Worcester Fire Brigade to request a written explanation of the rationale for this reduction in the number of fire-fighters for the consideration of the Overview and Scrutiny Committee.</p>	<p>Councillor Brunner confirmed on Monday 2 March that she has contacted the Hereford and Worcester Fire Brigade to make this request. No date has been provided by the Fire Brigade as to when this information will be made available. DONE.</p>
<p>25/02/09</p> <p><b>10</b></p>	<p>The Control Centre Manager provided some information about the impact of CCTV cameras on community safety in the Borough.</p>	<p>Officers were asked to circulate copies of the documentation provided by the Control Centre Manager for the consideration of Members of the Overview and Scrutiny Committee. DONE, Lead Officers, OSSOs.</p>
<p>25/02/09</p> <p><b>11</b></p>	<p>Members considered the contents of a draft copy of the Corporate Plan Part II and made a number of recommendations for the consideration of the Executive Committee on 11 March.</p>	<p>Officers to ensure that these recommendations are recorded in a referral report for the consideration of the Executive Committee. (WILL BE DONE SOON). Lead Officers, OSSOs, estimated completion date, 3 March.</p>

<p>25/02/09</p> <p><b>12</b></p>	<p>During consideration of the draft Corporate Plan Part II Members questioned the reasons for references to Bromsgrove in the statement referring to children's centres on page 21 of the report.</p>	<p>Officers to clarify this point for the consideration of members of the Committee. (TO BE DONE). Lead Officer, Head of Strategy and Partnerships, estimated completion date, not specified.</p>
<p>25/02/09</p> <p><b>13</b></p>	<p>Members discussed Performance Indicator WMO5, "Switchboard and Contact Centre: Percentage of calls answered within 20 seconds".</p>	<p>Officers to clarify in writing whether this Performance Indicator relates to calls answered by a person or by an automated response machine. (TO BE DONE). Lead Officer, Head of Customer Services and IT, estimated completion date, not specified.</p>

### Glossary

OSSO	-	Overview and Scrutiny Support Officer
WPPA	-	Work Programme Planning Afternoon